

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

SEPTEMBER 21, 2017

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., September 21, 2017 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Doris Bass, Mary Schwaller and Harry Siegler. Absent: Terry Garnes.

Motion by Bass, Second by Schwaller with all voting “Aye” to approve the agenda.

The Board entertained oral requests and communications from the audience.

Motion by Brower, Second by Siegler with all voting “Aye” to approve the consent items: 8/24/17 Board Minutes, Abstract of Claims #2017-9 in the amount of \$890,100.⁰¹, Financials.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Natural Gas Forward Purchases - Water Service Lines - Notices/Statistics.

The General Manager updated the Board on the general condition of all three of CRMU’s substation transformers, along with detailed discussion in regards to the McGraw unit and the associated maintenance that will be required to repair the LTC.

2017 FTTH Project

Construction Update: The General Manager reported that JCS has completed all their work expect for splicing a few MSTs which should arrive at the end of September. After the materials arrive, JCS believes it will take them about a week to complete/test everything.

Electronics Update: The General Manager reported that Goldfield Telecom has begun the installation of the racking and should be back at the end of next week with additional materials to continue the installation and configuration.

Cutover Process: The General Manager reported that the cutover process will begin with CRMU facilities and employee residences first to ensure that all the new FTTH facilities / connections / traffic routing tables / etc. have been properly setup before cutting over other customers. To reduce costs – it is also CRMU’s intent to utilize CRMU staff to perform the cutovers; however, if for some reason the process takes too long or the condition of the existing HFC plant warrants a faster transition – CRMU may look to hiring a contractor to assist with the cutovers.

Transport Options: The General Manager updated the Board on different transport route options and estimated costs associated with construction and equipment.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees